



Facility

Name: *Charlotte's Place* **License Number:** *165830*
Address: *5380 McNutt, Sunland Park, NM 88063*
Phone: *5755891201* **Fax:** **E-mail:** *lourdesesparza60@gmail.com;*
melanie.waller@hotmail.com

License Information

Type: *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *03/12/2018* **Expiration Date:** *11/17/2018*

Capacity

Over Age 2: *15* **Under Age 2:** *28* **Night Care:** *0* **Playground:** *46*
Square Footage: *0*

Census

Over 2: *17* **Under 2:** *4*

Classrooms

Number of Classrooms: *4*

Days and Hours of Operation

Monday <i>7:00 AM - 5:00 PM</i>	Tuesday <i>7:00 AM - 5:00 PM</i>	Wednesday <i>7:00 AM - 5:00 PM</i>	Thursday <i>7:00 AM - 5:00 PM</i>	Friday <i>7:00 AM - 5:00 PM</i>
Saturday <i>Closed</i>	Sunday <i>Closed</i>			

Inspection

Date: *06/19/2018* **Time In:** *2:13 PM* **Time Out:** *2:43 PM* **Purpose:** *Follow-up*

Licensure

- 8.16.2.11 A Types of Licenses N/A
- 8.16.2.11 B Renewal of License N/A
- 8.16.2.11 D Non-transferable Restrictions of License N/A
- 8.16.2.12 A, K, M Licensing Actions and Administrative Appeals N/A
- 8.16.2.17 E, F Surveys for Child Care Facilities N/A
- 8.16.2.18 D Complaints N/A
- 8.16.2.21 A Licensing Requirements N/A
- 8.16.2.21 B Capacity of Centers N/A

Licensure (*continued*)

8.16.2.21 C Incident Reporting Requirements N/A

Administrative Requirements

8.16.2.22 A Administrative Records N/A

8.16.2.22 B Mission, Philosophy and Curriculum Statement N/A

8.16.2.22 C Policy and Procedures N/A

8.16.2.22 D Family Handbook N/A

8.16.2.22 E Children's Records N/A

8.16.2.22 F Personnel Records N/A

8.16.2.22 G Personnel Handbook N/A

Personnel & Staffing

8.16.2.23 A Personnel and Staffing Requirements N/A

8.16.2.23 B Staff Qualifications and Training N/A

8.16.2.23 C Staff/Child Ratios and Group Sizes N/A

Services & Care of Children

8.16.2.24 A Guidance N/A

8.16.2.24 B Naps or Rest Period N/A

8.16.2.24 C Additional Requirements for Infants and Toddlers N/A

8.16.2.24 D Diapering and Toileting N/A

8.16.2.24 E Additional Requirements for Children with Special Needs N/A

8.16.2.24 F Additional Requirements for Night Care N/A

8.16.2.24 G Physical Environment N/A

8.16.2.24 H Social-Emotional Responsive Environment N/A

8.16.2.24 I Equipment and Program N/A

8.16.2.24 J Outdoor Play Areas N/A

8.16.2.24 K Swimming, Wadding and Water N/A

8.16.2.24 L Field Trips N/A

Food Service

8.16.2.25 B Meals and Snacks N/A

Food Service (continued)

8.16.2.25 C Menus	N/A
8.16.2.25 D Kitchens	N/A
8.16.2.25 E Meal Times	N/A

Health & Safety Requirements

8.16.2.26 A Hygiene	N/A
8.16.2.26 B First Aid Requirements	N/A
8.16.2.26 C Medication	N/A
8.16.2.27 A-D Illness Requirements for Centers	N/A
8.16.2.28 A-H Transportation Requirements for Centers	N/A

Buildings, Grounds & Safety

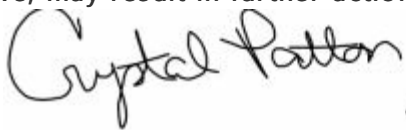
8.16.2.29 A Housekeeping	N/A
8.16.2.29 B Pest Control	N/A
8.16.2.29 C Mechanical Systems	Compliance
8.16.2.29 D Water and Waste	N/A
8.16.2.29 E Lighting, Lighting Fixtures and Electrical	N/A
8.16.2.29 F Exits and Windows	N/A
8.16.2.29 G Toilet and Bathing Facilities	N/A
8.16.2.29 H Safety Compliance	N/A
8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	N/A
8.16.2.29 J Pets	N/A

Additional Comments

Follow up to complaint survey dated 6/18/18, all deficiencies have been corrected. Corrected items will be marked as compliance, all others will be marked as n/a.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.


2:43pm

Surveyor: Crystal Patton



Facility Representative: Lourdes Esparza